



APPLY TO BECOME A PEERFORWARD

Director of College Coaching

About the Role



The **Director of College Coaching (DCC)** will ensure that each PeerForward Peer Leader accomplishes the Workshop goal of attaining a list of college options which match the students' academic, financial, and social goals. The DCC will lead a group of up to 17 volunteer College Coaches **virtually**, who hold virtual college advising sessions with each Peer Leader over the course of the Workshop. The DCC will be responsible for virtually facilitating the College Coach orientation and will lead online meetings following each day of the Workshop where College Coaches collaborate and review each student's college list.

The ultimate goal of the DCC is to ensure that PeerForward Peer Leaders have a positive experience with their College Coach and leave the Workshop with a relevant and attainable college list.

Position Responsibilities

- Ensure the implementation of college advising sessions.
- Support, coach, and manage the performance of up to 17 College Coaches.
- Work closely with the Tech Coordinator to ensure Peer Leader spaces have adequate technology and that virtual College Coaches have unfettered Zoom access. Troubleshoot technical issues as needed.
- Be the on-the-ground liaison between virtual College Coaches and Workshop staff.
- Co-facilitate the daily virtual College Coaching debrief sessions with a partner DCC.
- Co-facilitate select in-person Workshop sessions with PeerForward coaches.
- Deliver relevant information and college coaching updates to PeerForward Coaches, writing coaches, and advisors.
- Co-design and facilitate virtual College coaching orientation and training sessions to ensure alignment and program fidelity.
- Review and provide feedback on college coaches' college lists to ensure they meet the expectation of the organization and are equitable across individual coaches.
- Provide individual college coaching sessions for Peer Leaders, if needed.
- Collaborate with the Tech Coordinator and Director of Writing Coaching to create the Writing Team list.

Qualifications

- Served as a College Coach for at least four Workshops and knowledge of PeerForward Workshop operations and culture.
- Master's degree preferred, or career in high school counseling/college admissions.
- Experience managing/coaching adults.
- Familiarity with the college selection process.
- Healthy knowledge of colleges and universities both nationally and locally (to Workshop location).
- Proficiency with virtual collaboration platforms and comfort adapting coaching methodologies for remote delivery.
- Ability to navigate emotionally intensive conversations and disclosures in virtual environments while maintaining appropriate boundaries.
- Be comfortable/have familiarity with advising mid-tier students from under resourced communities.
- Strong organizational abilities and excellent verbal/written communication skills.
- Have the ability to be both encouraging and honest with students.
- Passionate about working with youth.
- Ability to take initiative, creatively problem solve, and collaborate in challenging situations.
- Comfortable working with a highly diverse group of people.
- Computer and internet familiarity.
- A profound connection to PeerForward's mission and values.
- Willing to submit to a background check.

Schedule & Minimum Commitment

- Ability to commit to at least one Workshop week (Monday-Sunday)
- Participation in the PeerForward 2026 Workshop Season Professional Development cycle is mandatory

Reporting Structure

The Director of College Coaching will report directly to the Workshop Director.

Stipend

The Director of College Coaching will receive a stipend of \$735 per Workshop week including paid travel, housing and meals.

What is PeerForward?



PeerForward transforms the lives of young people from low-income communities by developing teams of high school students who use influence and community organizing to lead their peers to higher education and careers. Our high school Peer Leaders will connect 122,000 students to postsecondary success in the next four years. You can help train these Peer Leaders at our Summer Workshops.

From Students to Peer Leader

Workshops are the cornerstone of the PeerForward program. This is where the transformation occurs from student to Peer Leader.

Our Impact

80% of students who attend a workshop enroll in college.

700k+ Students — that's how many we've impacted through our hands-on workshops and campaigns since 1996.

Double the likelihood that a low-income student will enroll in college thanks to our peer-to-peer model.

Our Training



College Admissions Portfolio
Personal Statement, College Lists & Applications



Financial Aid



Leadership Development

