

APPLY TO BE A PEERFORWARD

Peer Support Specialist

What is PeerForward?



PeerForward transforms the lives of young people from low-income communities by developing teams of high school students who use influence and community organizing to lead their peers to higher education and careers. Our high school Peer Leaders will connect 122,000 students to postsecondary success in the next four years. You can help train these Peer Leaders at our Summer Workshops.

From Students to Peer Leader

Workshops are the cornerstone of the PeerForward program. This is where the transformation occurs from student to Peer Leader.

OUR IMPACT		OUR TRAINING	
80%	of students who attend a workshop enroll in college.		College Admissions Portfolio <i>Personal Statement, College Lists & Applications</i>
350k	Students — that's how many we've worked with nationwide in the past two decades!		Financial Aid
Double	the likelihood that a low-income student will enroll in college thanks to our peer-to-peer model.		Leadership Development

Position Description

The **Peer Support Specialist** works alongside a larger Alumni Support Team who will ensure that Peer Leaders achieve workshop objectives. Managed by a team Captain, the Specialist would be primarily responsible for assisting PeerForward Coaches during all Peer Leader Sessions. From assisting in facilitating ice breakers and session content to providing direct mentoring to all Peer Leaders - this person plays a critical role in making sure the PeerForward Workshop runs smoothly for all participants.

Position Responsibilities

- Serve on a team of up to eight Peer Support Specialists to ensure Peer Leaders successfully achieve the three Workshop goals
- Facilitate icebreakers periodically throughout sessions
- Assist PeerForward Coaches in the facilitation and set up of specific sessions throughout the Workshop
- Support team by providing excellent customer service to all Workshop participants and special guests, sponsors, and PeerForward Staff
- Swift crisis response and knowledge of proper procedures
- Ensure safe supervision of Peer Leaders
- Serve as a role model for Peer Leaders

Qualifications

Qualifications for Position

- An alumni of the College Summit/PeerForward program, having attended a summer Workshop
- Willingness to submit to periodic COVID-19 testing during the Workshop season
- At least a (rising) sophomore in college
- Computer and internet competency (Microsoft Word and Excel)
- Ability to work effectively on a team and use sound judgment
- Ability to take initiative, creatively problem solve, and collaborate in challenging situations
- Comfortable working with a highly diverse group of people
- Passionate about working with youth
- A profound connection to PeerForward's mission and values
- Willing to submit to a background check
- Ability to commit to virtual and in-person Professional Development sessions in April, May, and June
- Some experience supporting campus events or other operational activities
- Ability to follow through on tasks without supervision

Schedule & Minimum Commitment

- Ability to commit to at least one Workshop week (Monday-Sunday)
- **Participation in the PeerForward 2024 Workshop Season Professional Development cycle is mandatory**

Reporting Structure

The Peer Support Specialist will report directly to the Peer Support Specialist Captain.

Stipend

The Peer Support Specialist will receive a stipend of \$504 per Workshop week including paid travel, housing, and meals.

