SMART Goal Scoring Worksheet

Once you’ve identified your challenge and prioritized your needs, it’s time to create your SMART Goal! It should be a realistic goal that will help you get closer to the desired outcomes you identified on your Need Assessment.

What is your SMART Goal?

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Directions: Once you’ve recorded your SMART goal, explain how it meets each SMART dimension in the “Description” box. Then, go through the checklist to ensure your goal is truly SMART.

<table>
<thead>
<tr>
<th>SMART Dimension</th>
<th>Description</th>
<th>Checklist</th>
</tr>
</thead>
</table>
| **Specific**    | Describe how your SMART goal is specific. | □ Does our SMART Goal clearly state what we hope to accomplish?  
                     □ Does our SMART Goal clearly state who is involved and impacted?  
                     □ Does our SMART Goal specify where the goal is being achieved? |
| **Measurable**  | Describe how your SMART goal is measurable. | □ Have we clearly defined how we will know when our SMART Goal is accomplished?  
                     □ Can we collect and record data to measure our SMART Goal?  
                     □ Can we trust the accuracy of the data we plan to collect?  
                     □ Does our SMART Goal include a numerical measure of success? |
| **Attainable**  | Describe how your SMART goal is attainable. | □ Is the achievement of this goal in our power?  
                     □ Do we have the budget and/or fundraising capabilities to acquire the needed funds (if necessary)?  
                     □ Do we have enough time in the school year to accomplish this goal?  
                     □ Does school leadership believe in and support our goal?  
                     □ Do we have the supplies needed to achieve this goal? |
| **Relevant**    | Describe how your SMART goal is relevant. | □ Does everyone on our team understand why our goal is important?  
                     □ Will achieving our goal have a positive impact on our community?  
                     □ Does our goal address a community challenge?  
                     □ Does the goal fit our team values? |
| **Timely**      | Describe how your SMART goal is timely. | □ Does our goal have a clear start date?  
                     □ Does our goal have a clear end date?  
                     □ Based on the "attainability" of our goal, do we anticipate any external factors delaying our timeline? |